Additional Support Fund (Postgraduate Students) | 2025-26

Terms and Conditions

What is the Additional Support Fund?

1. The Additional Support Fund for Postgraduate students is designed to support students who need financial help to meet costs that otherwise cannot be met. A payment of up to £300 is available to students who find themselves in extreme circumstances. The fund can support students who find themselves homeless or are experiencing domestic violence/abuse to pay for temporary hostel accommodation and essential living costs and/or we can contribute towards the cost of the student travelling to a place of safety due to homelessness or domestic violence. We can also support those that are the victims of crime with a temporary loan of replacement equipment and in the instance where a wallet/purse or bank card is taken, money to support them with food and travel until they are able to obtain replacement bank cards etc. (a crime reference number will be required as evidence). Other essential provisions can include repatriation due to ill health.

   Postgraduate students can apply to the Additional Support Fund once per academic year and can receive a payment of up to £300.

   Please note a set amount of resource has been allocated for the academic year. When the amount is reached ICMP will not be able to offer the fund until the following academic year.

Eligibility Criteria

2. Students will only be eligible for an award if they meet the following criteria:
   a. They are a Postgraduate Student.

Application Process

3. Students must apply to the Additional Support Fund using the provided online application form. Students can only apply once per academic year.
4. The fund is limited and submitting an application **does not** guarantee a successful outcome.
5. It can take up to **5 working** days for applications to be reviewed and for you to be notified of the outcome by email.
6. Students may be required to provide original documentation to support your application as detailed below:
   a. Proof of ID (Passport).
   b. Three months' consecutive bank statements.
   c. Utility Bills in your name and address.

   If applicable:

   d. Student Financial Award Notification.
   e. Evidence of income (Pay slips).
   f. Evidence of benefits received.
   g. Child birth certificate.
   h. Proof of Care Leaver Status.
   i. Proof of Carer responsibilities.

Payment Details

7. It is the responsibility of the student to ensure that they provide bank details to ICMP and that they are correct. Incorrect bank details may cause delays in payment.
8. It can take up to 10 days from the receipt of BAC's payments details to the money reaching the students' nominated bank account.
9. All information supplied by the applicant as part of their application will be held and maintained in accordance with the provision of the General Data Protection Regulation (GDPR).
10. For any enquiries related to this bursary, please contact Student Wellbeing – studentwellbeing@icmp.ac.uk

Right to Appeal

11. Students are able to appeal an unsuccessful application by contacting complaints@icmp.ac.uk
12. Appeals will be accepted on the basis that new evidence is submitted or proof of a change in circumstance.
13. An appeal does not guarantee a subsequent successful award.
14. Appeals must be sent within 10 days of notification of the decision.

General Terms and Conditions

15. ICMP reserves the right to award applicants with a supermarket voucher or travelcard as an alternative to a cash payment.
16. Applications for this academic year (2025-2026) will close at the end of April 2026. Applications received after this date will not be processed.
17. Receipt of this fund does not affect eligibility for other bursaries or financial support offered by ICMP.
18. If the student's status changes during their study as a result of information not being provided, and the student becomes ineligible, ICMP reserves the right to revoke the bursary and claim back any payments incorrectly made to the recipient.
19. If a student breaks ICMP's regulations and is withdrawn from study, no further support will be available. Funds previously paid out will not be reclaimed.
20. A complaint is normally a specific concern related to a procedural error, irregularity, or maladministration of your bursary, please contact us in the first instance so that an informal resolution can be sought. This may be done by emailing complaints@icmp.ac.uk